



**AMERICAN FEDERATION OF GOVERNMENT EMPLOYEES  
NATIONAL VETERANS AFFAIRS COUNCIL #53  
Affiliated with the AFL - CIO  
Mid-Term Bargaining Committee**

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January 23, 2014

Michael W. Fisher, Acting Director  
VA Medical Center Portland  
3710 Southwest US Veterans Hospital Road  
Portland, OR 97239-2964

Subject: VISN 20 – Portland VA Medical Center Professional Practice Worksheet & Data  
Collection on RNs (AFGE Local 2157 and AFGE Local 2583)

Dear Mr. Fisher:

The National VA Council #53 agrees with the voluntary submission of bargaining unit employees (RNs) professional practice worksheet and the data collection of such information. AFGE Local 2157 and AFGE Local 2583 have request a copy of the information collected on BUE. If you have any questions please contact me at (217) 554-4866.

Sincerely,

Oscar L. Williams, Jr.  
Chairperson, Mid-Term Bargaining Committee  
2<sup>nd</sup> Executive Vice President  
National VA Council #53

cc: Alma L. Lee, President National VA Council #53  
Tammy Schuyler, 11<sup>th</sup> District Representative NVAC

**AFGE: Good Government We Are Ready**



DEPARTMENT OF VETERANS AFFAIRS  
Medical Center  
3710 Southwest US Veterans Hospital Road  
Portland OR 97207



In Reply Refer To: 648/P2NPS

January 9, 2013

To: Oscar L. Williams, Jr.  
2<sup>nd</sup> Executive Vice President, NVAC #53  
29 Lake Street  
Danville, IL 61832

From: Traci Kitterman, MS, RN, CHCR, NEA-BC  
Associate Chief of Nursing  
3710 SW U.S. Veterans Hospital Road  
Portland, OR 97239-2964

**Subject: Professional Practice Worksheet & Data Collection**

Mr. Williams,

Nursing Professional Services collects professional demographic information on all Registered Nursing (RN) staff. We do this so we can track and report professional degrees, publications, certifications and professional memberships. This key workforce data is used in strategic planning, Magnet document/reporting, and Office of Nursing Services reporting.

Previously nurses completed an electronic 'Professional Practice Worksheet' prior to completing their annual proficiency. Unfortunately the web services that supported this tool broke a couple of years ago. We have made several attempts and had technical help from many with no success. We would like to use the survey and analytics services available through Survey Monkey to replace the now defunct tool. Attached is an example of the information we will be requesting from RNs.

1. Who's asking for the information  
*Nursing Professional Services*
2. Who's being asked  
*All RNs assigned to PVAMC (see attachment #2)*
3. Is it voluntary?  
*Yes it is voluntary; not necessary to make it mandatory. Most nurse professionals are familiar with this process already via the previous electronic reporting tool and find the tracking beneficial for maintaining their resume and/or vitae.*
4. What is the content of the survey? **(see attachment #1)**

5. Why are you doing the survey (is it required by an accrediting body)?  
*Annually, as part of PVAMC's Magnet designation, we are required to provide the American Nurses Credentialing Center (ANCC) with RN demographic data. Demographic data are also included in the nursing annual report and used as outcome measures for process improvement activities (e.g. # of RNs nationally certified).*
6. Is it a one-time or recurring survey?  
*One time/Annual*
7. Are the staff being surveyed in Portland only or at multiple locations? Vancouver?  
*All locations associated with PVAMC*

*Traci Kitterman*

Traci Kitterman, MS, RN, CHCR, NEA-BC  
Associate Chief Nursing Officer

Cc: President Local 2157  
President Local 2583

**RECEIVED**  
JAN 22 2014

BY: *[Signature]*

*AFGE NUNC MID-TERM*