

The following constitutes agreement between the Department of Veterans Affairs and the AFGE, National VA Council regarding VHA Directive titled Automated Safety Incident Surveillance and Tracking System with Needle Stick Tracking Module (ASISTS).

1. Add to 2.i.: In this future phase it is important to address employee notification of receipt of forms and providing an identifier to the employee to allow checking status of a claim.
2. The union will be provided a copy of form 2162, either electronically or otherwise, for bargaining unit employees.
3. Add to 4. a.: The number of union representatives on the team shall be the result of mutual agreement between union and management.
4. Local union safety representatives shall be included in the same training as supervisors that results in the implementation of the automated accident reporting initiative.
5. Modify automated e-mail message regarding filing of CA-1's and CA-2's to alert supervisor that there are only 5 days to submit forms to DOL.
6. When employee initiates CA-1 or CA-2, the Supervisor and Human Resources will receive an E-mail alert that they have 5 days to complete the CA and file with DOL Employee receives the following Bill of Rights statement with regard to choice of Medical treatment alternatives to employees health.

EMPLOYEE BILL OF RIGHTS FOR ACCIDENTS AND OCCUPATIONAL ILLNESSES

- You have the right to select the physician or facility to provide treatment for the sustained injury or illness. The VA facility is available for examination and treatment, but can not mandate use of the facility to the exclusion of your choice of medical care.
 - You have the right to file a CA-1 (injury) or CA-2 (illness) to apply for compensation.
 - You have the right to union representation at any time.
7. Witness Statement: takes the option for recording witness statement out of the supervisor software options menu but, leave blocks for a yes or no indication of the existence of a witness statement. Witness will write out statement in a hard copy to be attached to the CA-1 or 2 a sign; or the witness will write statement directly on the CA-1 OR CA-2 and sign.

15. Issues relevant to the policy and not specifically addressed in the policy or MOU may be addressed in local bargaining. This does not affect local management's right to declare certain union proposals as non-negotiable.


FOR MANAGEMENT

6/22/98
DATE


FOR THE NVAC