

## Memorandum of Understanding

The following constitutes an agreement between the Department of Veterans Affairs, Veterans Health Administration (VHA) and the American Federation of Government Employees, AFL-CIO, National Veterans Affairs Council #53 (NVAC) on the establishment of Retirement Specialty Centralized Centers in VISN 1 and VISN 6 within the Department.

1. VHA has agreed there will be no diminishment in services provided to bargaining unit employees over the establishment of these centers.
2. VHA will provide NVAC and AFGE Locals within VISN 1 and VISN 6 with information on how bargaining unit employees are to make contact with the centers, in regards to their retirement and/or any related question on retirement.
3. Bargaining unit employees within VISN 1 and VISN 6 will be informed of the following:
  - How to make contact with the Center in their VISN
  - How to receive information or retirement counseling
  - How to process retirement papers
  - Back-up point of contact
4. Bargaining unit employees that wish, can call the HR office at their duty station, the station HR office will contact the Retirement Specialty Centralized Center, to have the Retirement Specialty Centralized Center contact the employee at their home.
5. Local Union Presidents within VISN 1 and VISN 6 shall be informed prior to the consolidation of their duty station into the VISN retirement center.
6. The appropriate management official shall provide a copy of this MOU to the Local Union Presidents within VISN 1 and VISN 6, upon their receipt.

  
For Veterans Health Administration (VHA)

11-24-08  
Date

  
For National VA Council #53

11-20-08  
Date