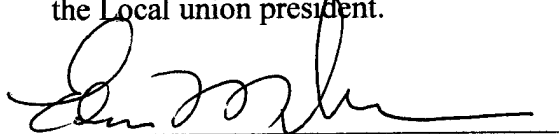


## Memorandum of Understanding

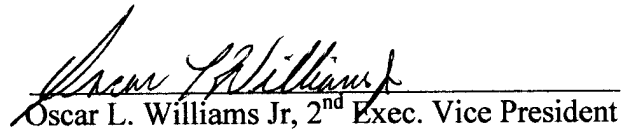
The following constitutes an agreement between the Department of Veterans Affairs (VA) and the American Federation of Government Employees, (AFL-CIO) National Veterans Affairs Council #53 (NVAC) concerning VA Directive 0637 and VA Handbook 0637 - VA Vehicle Fleet Management Program.

1. In accordance with applicable regulations and this Handbook, bargaining unit employees may be authorized the use of a U.S. Government vehicle for home-to-work transportation but only if approved in writing by the official with the authority to make home-to-work determinations. The authority may not be delegated.
2. Drivers of U.S. Government vehicles may only use cell phones or other electronic devices in accordance with preceding MOUs, this Handbook and applicable Laws.
3. U.S. Government vehicles with telematics shall have notice affixed identifying the type of technology installed such as on-board Global Positioning System (GPS) or video surveillance systems. Telematics shall be installed only when the expected vehicle retention is greater than two years.
4. Any training related to VA Handbook 0637 shall be on duty time.
5. Subject to the VA/AFGE Master Agreement and preceding MOUs, bargaining unit employees shall not be disciplined for violation of traffic laws or parking regulations while using their privately owned vehicle, when not on official government business.
6. Misuse of a U.S. Government vehicle may not be demonstrated solely by a simple calculation of the total distance traveled by the employee in the government operated vehicle.
7. Upon their receipt, the appropriate management official shall provide a copy of this MOU to the Local union president.



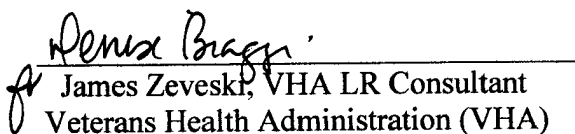
Edson Morales, VA LR Consultant  
Department of Veterans Affairs (VA)

11/22/13  
(Date)



Oscar L. Williams Jr, 2<sup>nd</sup> Exec. Vice President  
AFGE National VA Council #53 (NVAC)

11/18/2013  
(Date)



James Zeveski, VHA LR Consultant  
Veterans Health Administration (VHA)

11-26-13  
(Date)