



NATIONAL VETERANS AFFAIRS COUNCIL

American Federation of Government Employees, Affiliated with the AFL-CIO

NVAC Grievance & Arbitration Committee **Request for Local Representation Form**

NVAC Representation in Local Matters: By using this form, VA Locals may request representation from the NVAC Grievance & Arbitration Committee (G&A) in the following local matters:

1. Representing VA Local in a dispute before the Federal Service Impasses Panel.
2. Representing VA Local in a grievance following invocation of arbitration.
3. Representing Title 38 employee in a whistleblower disclosure to Office of Special Counsel.

Two Cases Per Local: If the request is approved by G&A, representation by the NVAC Legal Team is conditioned on the handling of two of the above matters at any given time from a single VA Local. When NVAC representation on that matter has concluded, the VA Local may then submit another request for representation to G&A.

Who May Request Representation: Requests for representation must be signed by the President (or Acting) of the VA Local and submitted (with supporting documentation) to the G&A Chair.

Arbitration Costs: The VA Local is responsible for the payment of all arbitration costs incurred in the pursuit of representation by NVAC. However, any travel and per diem costs for the assigned attorney will be paid by G&A. If attorney's fees are recovered, the VA Local may request reimbursement of arbitration costs paid (up to \$3,000.00 per case not to exceed the actual amount of fees recovered in the case).

NVAC Representation in Other Local Matters: In addition to the matters on this form, VA Locals may also request representation from G&A in other local matters, including: (A) Investigations and discipline affecting a locally elected or appointed AFGE representative, (B) Disciplinary Appeals Board cases and Summary Review Board cases for pure Title 38 employees, and (C) Responding to a request for a determination under 38 U.S.C. §7422. To request representation in these local matters, please contact G&A Chair, William Wetmore, at bwetmore@afgenvac.org.

Disclaimer: Failure to follow the instructions contained on this form and/or failure to submit the required information may delay G&A's ability to review your request for representation. The VA Local remains responsible for this case and for meeting all applicable deadlines unless and until NVAC makes a written offer of representation to the VA Local.



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Out of Many/**One Union**
AFGE NVAC/AFL-CIO

As the President of the VA Local, I am requesting representation from NVAC in the local matter below.

VA Facility City/State

VA Facility Name

AFGE Local #

Instructions: Complete #1, #2, OR #3 below and submit all supporting documentation to the G&A Chair.

1. Representing the VA Local in a dispute before the Federal Service Impasses Panel.

❖ Documents to Submit: (1) last bargaining proposals, (2) request for assistance to FSIP (if applicable).

Party Declaring Impasse (VA or AFGE)

Has Request Been Submitted to FSIP? (Y/N)

Date Request Submitted to FSIP (if applicable)

Subject of Impasse (e.g., parking, LSA, etc)

2. Representing the VA Local in a grievance following invocation of arbitration.

❖ Documents to Submit: (1) step 3 grievance, (2) step 3 grievance decision, (3) disciplinary action (if any).

Name of Grievant(s)

Subject of Grievance (discipline, pay, etc)

Date Arbitration Invoked

Name of Arbitrator (if selected)

Date of Hearing (if scheduled)

Other Information (optional)

3. Representing Title 38 employee in whistleblower disclosure to Office of Special Counsel.

❖ Documents to Submit: (1) OSC Form 14 (if applicable).

Name of Title 38 Employee

Date OSC Disclosure Filed (if applicable)

Brief Summary of Whistleblower Disclosure

Submit By Email: Please submit this completed and signed request for representation (with required supporting documentation) to the G&A Chair, William Wetmore, by email at bwetmore@afgenvac.org. Your VA Local will be contacted once the request for representation has been considered by G&A. Thank you.

Local President Name

Local President Signature

Date