

MEMORANDUM OF UNDERSTANDING

VBA POLICY ON MANAGEMENT OF VETERANS' AND OTHER GOVERNMENTAL PAPER RECORDS

The following constitutes an agreement between the Department of Veterans Affairs and the American Federation of Government Employees, AFL-CIO, NVAC #53 concerning the implementation of the VBA Policy on Management of Veterans' and other Governmental Paper Records.

1. Upon request, employees who have questions concerning the VA National Rules of Behavior or the VBA Policy on Management of Veterans' and other Governmental Paper Records will receive clarification from their supervisor or other appropriate management official.
2. If an employee is present in their work area during a compliance inspection pursuant to the VBA Policy on Management of Veterans' and other Governmental Paper Records, the employee may remain in their work area during the inspection. If the employee is not present in their work area, they will be notified of the inspection only if they are not in compliance. When an employee's work area is inspected after duty hours, the employee will be notified.
3. Management will comply with Article 44, Section 4, with respect to local bargaining.
4. Management will provide a copy of this agreement to the local union president upon receipt.

William Carson

/s/

For Management

Alberta Franklin

/s/

For NVAC